

Standard Operating Procedure
On
Viksit Gram Panchayat Plans(VGPP)
Under
Viksit Bharat Guarantee for Rozgar and Ajeevika Mission (Gramin)
VB- G RAM G

Ministry of Rural Development
Department of Rural Development
Government of India

1. Introduction

The VB-G RAM G Act, 2025 aligns with the national vision of Viksit Bharat @2047 through empowerment, growth, convergence and saturation. The Act establishes a statutory guarantee of 125 days of wage employment in every financial year to every rural household whose adult members volunteer to undertake unskilled manual work. This enhanced guarantee is expected to provide renewed momentum to rural household incomes, livelihood security, village-level infrastructure creation, and sustainable rural development. The **Viksit Gram Panchayat Plan (VGPP)** is the foundation of the Act. It provides a comprehensive plan to address the diverse development needs of the Gram Panchayat through integrated planning.

2. Viksit Gram Panchayat Plan (VGPP)

Section 4 (3) of the Act mentions, *“Rural works planning under this Act shall be undertaken through Viksit Gram Panchayat Plans, prepared by the Gram Panchayats and integrated with the PM Gati Shakti National Master Plan, so as to enable spatially optimized infrastructure development and strengthened inter-departmental convergence in accordance with the provisions specified in Schedule I.”*

- The Viksit Gram Panchayat Plan (VGPP) serves as the principal planning instrument under the VB-G RAM G Act, providing a structured and evidence-based framework for **identifying, prioritising and implementing development interventions at the Gram Panchayat level.**
- VGPP will be **formulated by the Gram Panchayat based on the recommendations of Gram Sabha and approved by the Gram Sabha through a participatory, evidence-based and decentralized planning process.**
- The VGPPs will be prepared using an advanced version of Yuktdhara. In the existing Yuktdhara planning platform, annual planning was being done, whereas, in VGPP, perspective plans will be made with saturation-based approach as envisaged under the Act.
- The VGPP shall adopt a **vulnerable household-centric and inclusive approach for individual beneficiary works.** The planning process shall identify vulnerable households, and **prioritise** interventions that improve their access to productive assets, basic infrastructure, livelihood

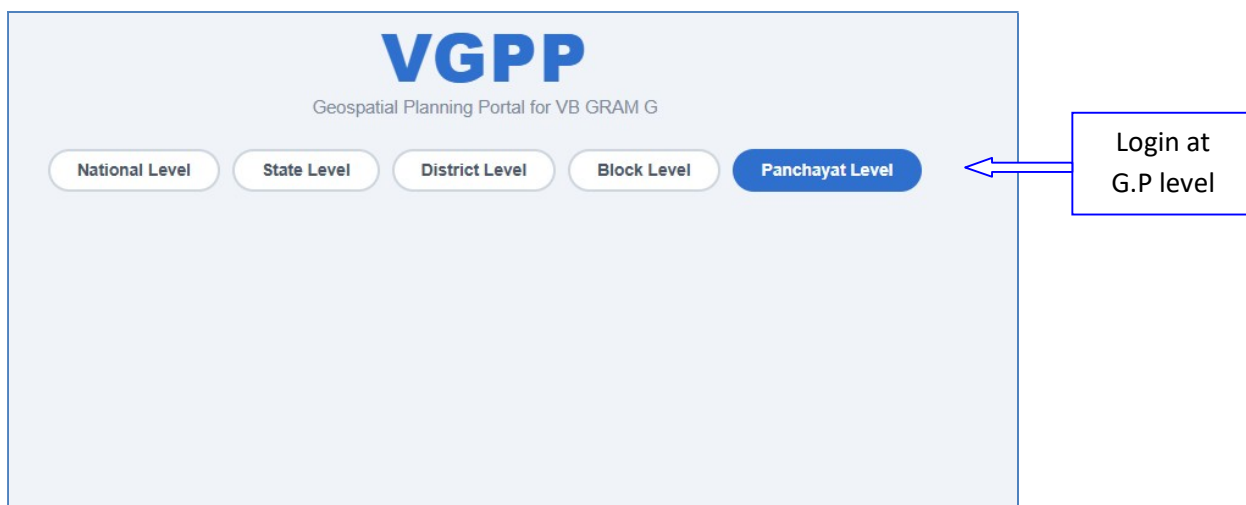
opportunities, and essential services, thereby promoting equitable and inclusive development at the Gram Panchayat level.

- This platform brings together **geospatial data, planning tools, and decision-support** features in one place, making the planning process easier and helping planners make informed decisions.
- The VGPPs will be **evidence based, scientific, saturation-oriented & convergence-driven**, as institutionalized in the Act.
- The VGPPs will be prepared initially at the Gram Panchayat level adhering to bottom-up approach, followed by inclusion of new and convergence works at the respective Block Panchayat & Zila Panchayat, as applicable.
- The aggregated plans at the district level will be forwarded to VB-G RAM G Soft for estimation using SECURE Soft, implementation and monitoring.
- The consolidated plan will also be reflected in the **Viksit Bharat National Rural Infrastructure Stack**, which shall comprise of comprehensive listing of works aligned with National development priorities.
- The States/UTs Government is required to prepare model estimates including the indicative labour and material share of all the permissible works applicable in their respective States/UTs for a tentative budget and approximate employment generation potential and material component.

3. Steps to prepare Viksit Gram Panchayat Plan:

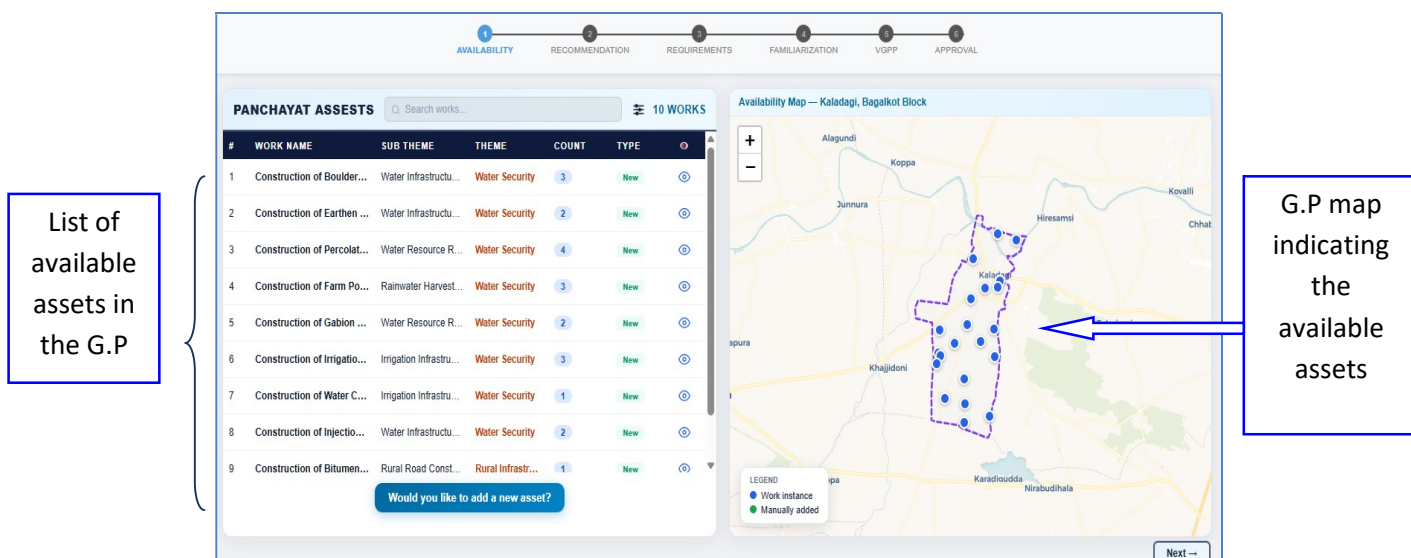
I. Preparation of base data:

1. The Gram Panchayat-level field functionaries will prepare the base data using the Yuktdhara platform through following steps:
 - i. Gram Panchayat functionary will login to the Yuktdhara portal using Gram Panchayat credentials.



Login at Gram Panchayat Level

- ii. The System will show existing assets created under various departments and schemes within the Gram Panchayat through platforms such as Yuktdhara, PM Gati Shakti, India-WRIS, and other relevant departmental databases.



Display of available Panchayat assets on Yuktdhara Platform

- iii. The displayed asset data shall provide the baseline inventory of existing infrastructure and assets to facilitate assessment of gaps, identification of saturation requirements and preparation of the VGPP.
2. The functionary will prepare and present in the Gram Sabha the base data by downloading the list of all available assets along with GIS map of all the available assets, the water budget of GP and recommendations from E-Jal portal. This

base data will be printed and used as reference document during consultations & participatory rural appraisal (PRA) for participatory and evidence-based preparation of the VGPP.

II. Entry of additional existing assets and Requirements

1. The functionary will collect information of assets which are available on the ground but are not displayed in the list of assets inventory on the Yuktdhara portal during PRA process.
2. Provision of adding these existing assets is available on the portal. These can be added on the portal along with their geo location, status of its functionality (whether it is functional or non-functional, scheme, year, etc.)

Add Available Assests
Fill the details below to add a work to the availability list

INPUT LANGUAGE (FOR MANUAL TYPING)
English

WORK NAME * (SELECT FROM PERMISSIBLE WORKS)
Search permissible works...

LOCAL WORK (OPTIONAL)
Type a local name for this work (optional)

FUNCTIONALITY *
☒ Functional ☐ Non-Functional

LOCATION *
Click on the map (right) to pin the work location.

Save Work

Click on the map to pin the work location

Existing assets to be marked on

Addition of Existing Assets which are not available on Yuktdhara Platform

3. During the community consultations in the PRA at ward, village & Gram Panchayat level, the requirements and new works to be included in the VGPP will be identified.
4. The Gram Panchayat functionary shall discuss the requirements during the consultations across four thematic domains: Water Security through Water Related Works; Core Rural Infrastructure; Livelihood-Related Infrastructure; and Works for the Mitigation of Extreme Weather Events.
5. E-Jal (Water Budget) recommended works shall also be discussed and considered for inclusion, based on local requirements and priorities.

E- JAL
Recommendations

E-JAL RECOMMENDATIONS

7 WORKS

VGP AAP
0 WORKS

#	WORK NAME	SUB THEME	THEME	QTY	TYPE
1	Construction of Collection Chambe...	Water Resource ...	Water Security	5	New
2	Construction of Percolation Tank	Water Resource ...	Water Security	4	New
3	Construction of Farm Pond	Rainwater Harve...	Water Security	6	New
4	Construction of Gabion Check Dam	Water Resource ...	Water Security	7	New
5	Construction of Irrigation Channels ...	Irrigation Infrastr...	Water Security	3	New
6	Construction of Water Courses and...	Irrigation Infrastr...	Water Security	3	New
7	Construction of Injection Well in Ch...	Water Infrastruct...	Water Security	2	New



No Works Selected

Works from Step 2 appear here. Add works from the left panel.

Next →

Display of E-Jal recommendations on Yuktdhara Platform

6. The requirements gathered through the participatory planning exercise and PRA shall be entered in the Yuktdhara portal.
7. The Yuktdhara portal displays all the permissible works under VB- G RAM G and entry can be done by selecting the works from the available dropdown menu on the portal.
8. Each and every work included in the VGPP will be specified by its unit. e.g. For road work, length in metres will be considered, for desilting work volume of silt to be excavated in cu ft will be considered.

List of permissible works displayed

PERMISSIBLE WORKS

318 WORKS

VGP REQUIREMENTS
8 WORKS

#	VG...	WORK NAME	SUB THEME	THEME	TYPE	COUNT
1	WS...	Construction of Boulder Check Da...	Water Infrastruct...	Water Security	New	2
2	WS...	Construction of Boulder Check Da...	Water Infrastruct...	Water Security	New	2
3	WS...	Repair & Maintenance of Boulder ...	Water Infrastruct...	Water Security	Repair	3
4	WS...	Construction of Earthen Check Da...	Water Infrastruct...	Water Security	New	2
5	WS...	Construction of Earthen Check Da...	Water Infrastruct...	Water Security	New	2
6	WS...	Repair & Maintenance of Earthen ...	Water Infrastruct...	Water Security	Repair	1
7	WS...	Construction of Gabion Check Da...	Water Infrastruct...	Water Security	New	1
8	WS...	Construction of Gabion Check Da...	Water Infrastruct...	Water Security	New	2
9	WS...	Repair & Maintenance of Gabion ...	Water Infrastruct...	Water Security	Repair	1
1...	WS...	Construction of Masonry Check D...	Water Infrastruct...	Water Security	New	1

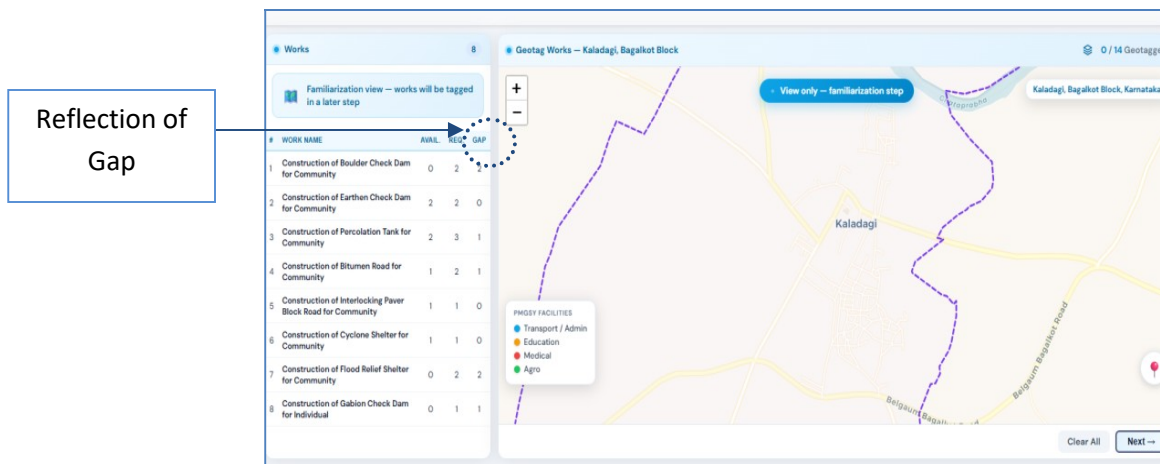
Entry of requirements from permissible list

Entry of requirements from list of permissible works

III. Gap Assessment & Scoping

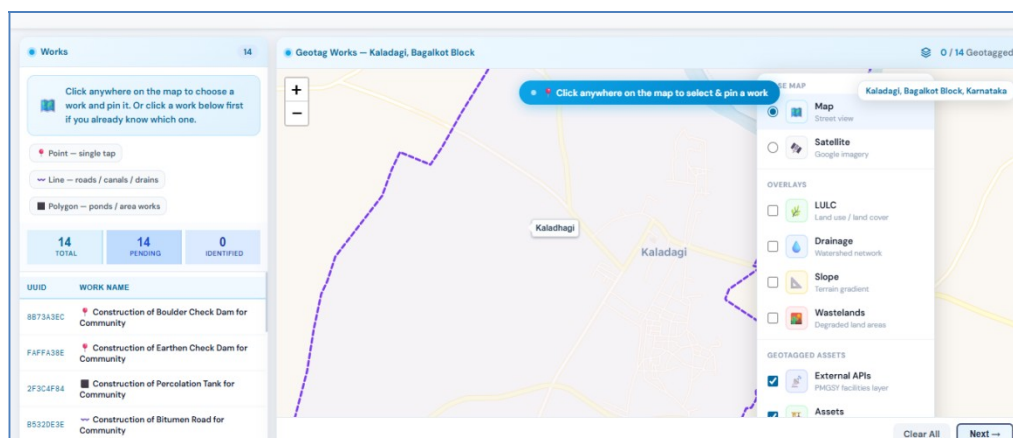
1. Once the mapping of available assets and entry of identified requirements are completed on the Yuktdhara portal, the gaps will be identified and reflected automatically on the portal. (e.g. If total available assets in the portal are 200 and the

requirements are 500 (existing works: 200 & new works: 300), then the gap will be 300).



Automated Gap assessment feature

2. Familiarisation feature has also been provided on the Yuktdhara portal which will help the planners to understand the Gram Panchayat by studying maps and spatial information available on Yuktdhara, including administrative and watershed boundaries, roads, drainage, settlements, elevation, slope, satellite imagery, and geotagged existing assets. It can be shown and discussed during the first Gram Sabha and PRA process. This assists them understand the area and identify development needs and gaps.



Familiarisation feature displaying spatial information

3. Based on the gap assessment, the geographical coordinates (Latitude and Longitude) and locations of all identified gap works shall be captured and mapped on the

Yuktdhara Planning Portal. The probable location of specific work can be explored through familiarisation feature.

IV. Gram Sabha Meeting and Finalization of Viksit Gram Panchayat Plan

1. All the proposed works (requirements) emerged from participatory planning process which are to be included in VGPP will be displayed on a map. This map will be presented and discussed during the consultations in the Gram Sabha for consideration.
2. Any addition or deletion of proposed works can be done during Gram Sabha meetings based on the community feedback, local priority etc.
3. VGPP will be prepared based on local needs; identified development gaps, on a saturation basis, avoiding repetition of works and incorporating requirements received from Ward Sabhas and the Gram Sabha.
4. All the proposed works in the plan shall be validated through ground-truthing & discussions with the community to confirm their location, requirement, feasibility and relevance.
5. The proposed VGPP is required to be placed before the Gram Sabha for approval. The Gram Sabha shall approve the plan through a formal resolution.
6. The Annual Plan for FY 2027-28 may be prepared by identifying the works from the finalized VGPP. Appropriate priority may also be assigned to such works. For every financial year the annual plan may be prepared from approved VGPP. Required provision has been made in the Yuktdhara portal.

V. Approval of VGPP

1. The VGPP duly approved by the Gram Sabha will be uploaded on the Yuktdhara portal by the Gram Panchayat functionary.
2. After uploading the approved VGPP at Gram Panchayat level, it will be further pushed electronically to block level on Yuktdhara portal.
3. The approval of the Gram Sabha is necessary for any modifications to be done in the approved VGPP, as and when it is necessary. The resolution will be uploaded on Yuktdhara to that effect.
4. The designated Programme Officer (PO) at block level shall include the proposed plan by the Block Panchayat along with the resolution of Block Panchayat. The block panchayat will identify implementing agency of proposed works under convergence

at their level & shall be consolidated by the PO and further and move it to district level.

5. District Programme Coordinator (DPC) at Zila Parishad shall include the proposed plan by the Zila Parishad along with the resolution of Zila Parishad. The Zila Parishad will identify implementing agencies of proposed works under convergence at their level, get it approved by the Zila Parishad and the DPC will consolidate the VGPP ensuring scientific compliance to eliminate work duplication and achieve optimal resource utilization.
6. The tentative cost of the plan will be **automatically estimated based on the total units and rough work specifications entered** and will be available for review at the **Gram Panchayat, Block, and District levels**. The approximate **labour-material ratio (60:40)** will be automatically reflected during plan consolidation at the **District level**, enabling the district authorities for reference.
7. The consolidated plans at district level will be pushed by District Programme Coordinator (DPC) to VB-G RAM G Soft for further action.
8. The aggregation of the district plans will be done at the States/UTs level.

4. Synchronization of VGPP & GPDP Planning Cycle:

As, VGPPs are being prepared for the first time under VB- G RAM G and the GPDP planning cycle is scheduled to commence from 2nd October onwards, it would be appropriate to align the VGPP preparation process with the existing GPDP planning cycle. This will reduce the duplication of efforts at Gram Panchayat level, prevent duplication of works and promote convergence of resources and support saturation-based and outcome-oriented development through a comprehensive planning framework for the Gram Panchayat.

Since the VGPPs will be prepared through the **Yuktdhara Planning Portal**, they will identify development gaps and prioritise interventions based on scientific and spatial analysis, including the ridge-to-valley approach, community needs, and local priorities. Once the VGPP is finalised, the approved works and interventions will be integrated into the GPDP through backend system integration. Henceforth VGPP preparation process will be closely aligned with the GPDP planning cycle.

Timeline for VGPP

